

CONTENTS

Memorandum of Association	1
Rules and Regulations	3
1 Name of the Society	3
2 Membership	3
3 Admission and Qualification for Membership	4
4 Subscription	5
5 Cessation of Membership (Fellowship)	5
6 Rights and Privileges of Members (Fellows)	5
7 General Body	6
8 Management / Governing Body / Executive Committee	8
9 Sub-Committee, if any, Formation II (Composition III) Duties and Functions	13
10 Source of Income and Utilisation of Funds	13
11 Financial Year	14
12 Funds and Audit of Accounts	14
13 Operation of Bank Accounts	14
14 Bye-Laws of the Society	14
15 Legal Proceedings	15
16 Alteration of Extension of the Purpose / Rules and Regulations of the Society	15
17 Governing Body Election	15
18 Dissolution of the Institute	15



Memorandum of Association of the National Academy of Agricultural Sciences*

1. The name of the Society is 'National Academy of Agricultural Sciences'. Agricultural Science for the purpose of the Academy will include crop husbandry, animal husbandry, fisheries, forestry, agro-industries and allied sciences.

That the Registered Office of the Society shall be situated in Union Territory of Delhi.

2. The objects for which the Society is formed are:
 - (i) To promote ecologically sustainable agriculture.
 - (ii) To recognise and support excellence in scientific research in the field of agriculture performed by the individual scientists and by interdisciplinary teams.
 - (iii) To provide promising scientists with the conditions necessary for the advancement of their work.
 - (iv) To promote contact among research workers in different institutions and organisation within the country and with the world scientific community.
 - (v) To secure and manage funds and endowments for the promotion of agricultural sciences.
 - (vi) To publish documents and specific studies including those intended for policy makers for the advancement of agricultural research and development
 - (vii) Other activities relevant to the accomplishment of the above goals, in public interest.
3. All the incomes, earnings, moveable or immovable properties of the Society shall be solely utilised and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way

* Registered under the Societies Registration Act of 1860 vide certificate of Registration No. S-21054 of 1990 dated 5th June 1990 issued by the Registrar of Societies, Delhi Administration, Delhi. (Annexure I, Page 13).

of dividends, bonus profits or in any manner whatsoever to the present or past members of the Society or to any person claiming through anyone or more of the present or the past members. No member of the Society shall have any personal claim on any movable or immovable property of the Society or make any profits, whatsoever, by virtue of this membership.”

The above Memorandum was signed by the following:

Sd/-

Dr. M. S. Swaminathan

Sd/-

Dr. N. S. Randhawa

Sd/-

Dr. S. K. Sinha

Sd/-

Dr. N. C. Ganguli

Sd/-

Dr. Anupam Varma

Sd/-

Dr. V.L. Chopra

Sd/-

Dr. Prem Narain

Sd/-

Dr. I.P. Abrol

Sd/-

Dr. N.G.P. Rao

Sd/-

Dr. R.S. Paroda

Rules and Regulations

1 Name of the Society

Name of the Society shall be **National Academy of Agricultural Sciences**

2 Membership

2(i) *Membership Defined*

Foundation Fellows

Fellows of the Indian National Science Academy (INSA) who have signed the Memorandum of Association shall be Foundation Fellows of the National Academy of Agricultural Sciences (NAAS).

Fellows (a)

Initial admission to the Fellowship of the Academy will be open to the Fellows of INSA who opt to become Fellows of NAAS within a period of 12 months from the date of registration of the Academy.

Fellows (b)

Starting a year after registration of the Academy, the Academy will elect annually not more than 25 Fellows who are recognised for their excellence in the field of Agricultural Sciences.

The maximum number of Fellows shall initially be 400.

Foreign Fellows (c)

The number of Foreign Fellows shall not exceed 50. Annually not more than three(3) Foreign Fellows shall be elected.

Corporate Fellows (d)*

Corporate bodies and other organisations who extend substantial support to the Academy activities can be made “Corporate Fellows” on the basis of guidelines to be finalised by the Executive Council.

2(ii) *Definitions*

- (a) “Society” means the ‘National Academy of Agricultural Sciences’.
- (b) “Council” means the ‘Governing Council’ which shall exercise the full powers on behalf of the Society.

* Approved at the Annual General Body meeting on 5th June 1998.

- (c) “President” means President of the ‘National Academy of Agricultural Sciences’.
- (d) “Secretary” means Secretary of the ‘National Academy of Agricultural Sciences’.
- (e) “Executive Committee” means the Executive Committee of the Society.
- (f) “Ordinary Members” means the Fellows of the Society as such under these rules.

3 Admission and Qualification for Membership

The election of Fellows shall be governed by Regulations framed by the Council, but these Regulations shall provide for the following points, from which departure can be made only after reference to the General Body of Fellows.

- (a) The number of Fellows elected shall be limited to 22[†] annually, till such time as the total number of Fellows reaches 550[†].
- (b) Each candidate shall require a certificate to be signed on personal knowledge by a minimum of four Fellows. No Fellow will propose more than two names in a year.
- (c) The Selection from the total list of candidates recommended to the Academy for election shall be made by the Council, but the election shall be conducted by postal ballot of the Fellows.
- (d) Provision for the election of persons who, in the opinion of the Council of the Academy, either have rendered conspicuous service to the cause of science or are such that their election would be of single benefit to the Academy, provided that not more than one person shall be so elected in any one year.
- (e) The procedure of electing Foreign Fellows shall be the same as for the election of Fellows but the number shall be limited to three in each successive year.

The Secretaries shall send a written announcement of the election to the candidates who have been duly elected and shall therewith send a copy of the obligation to be signed, and of the Rules and Regulations for the time being in force.

[†] As amended in EC meeting dated 7.11.2003 and reported in AGM dated 5.6.2004

4 Subscription*

A Fellowship subscription of Rs. 2000/- shall be due on election from the persons elected to the Fellowship. The Fellows above the age of 65 will be exempted from the payment of subscription. The Fellowship subscription of Rs. 2,000/- may be paid either in a single sum or by installments not exceeding two in a calendar year. The first instalment of Rs. 1000 must be paid along with acceptance for the Fellowship. If the Fellowship subscription is not paid within the stipulated time after issue to such person of the intimation of his/her election as Fellow, such election shall become inoperative. Provided that, the Council shall have power to reinstate him with full privileges after his/her Fellowship subscription has been paid within a period not exceeding twelve months from the date of his/her election.

5 Cessation of Membership (Fellowship)

- (a) Any Fellow may withdraw from the Academy by signifying his wish to do so, by a letter addressed to the Secretary.
- (b) If any Fellow of the Academy shall willfully disobey Rules or orders of the Academy or Council, or shall commit willful breach of order at any of the General Meetings, or having unwittingly committed shall persist in any disobedience or breach of order, after being admonished by the President, or if for any other reasons it shall appear to the Council that the name of a Fellow should not remain on the rolls, he shall be liable to be removed from the Academy. Whenever there shall appear cause as aforesaid, for the removal of a Fellow from the Academy, if a majority of the Council shall, after due deliberation determine by ballot, to propose to the Academy the removal of the said Fellow, the President shall, at any General Meeting of the Academy, announce from that Chair such determination of the Council, and at the meeting after that at which the said announcement has been made, the proposition shall be submitted to voting by ballot. If three fourth of the Fellows present and voting at such General Meeting, vote for the removal of such Fellow, he shall be removed from the Academy.

6 Rights and Privileges of Members (Fellows)

Fellows shall be entitled to the following rights and privileges:

- (a) To be present and vote at all General Meetings.

* Amended at the Annual General Body meeting on 5.6.99; amount increased from Rs. 1000 to Rs. 2000 effective from 1.1.2000.

- (b) To propose and recommend under Rule 3(b) candidates for Fellowship.
- (c) To introduce visitors at the General Meetings of the Academy.
- (d) To have personal access to the library of the Academy.
- (e) To take out books, plates, drawings, manuscripts, etc., from the library, subject to such regulations as may be prescribed by the Council.
- (f) To receive gratis one copy of any one of the scientific journals which may be published by the Academy.
- (g) To fill any office in the Academy on being duly elected thereto, subject, however, to the provision that any Fellow appointed to any office in the Academy to which a salary or emolument is attached shall lose, for the time being, the privilege of voting.
- (h) To offer papers and communications to be read before the meetings of the Academy.
- (i) Fellows living outside the territorial limits of India shall be entitled to the privileges contained in Clause (a), (b), (c), (d), (f) and (h) (referred above) and to serve on any Committee appointed by the Council save that they shall not be entitled to vote except on such Committee.
- (j) Foreign Fellows shall be entitled to the privileges contained in Clause (a), (d), (f) and (h) rule (referred above) and to serve on any Committee appointed by the Council save they shall not be entitled to vote except on such Committee. *Foreign Fellows of Indian origin settled in India shall be entitled to all privileges of General / National Fellows* *.

7 General Body

The General Body shall consist of all the members (Fellows) of the Academy.

7(i) Powers and Duties, Functions of the General Body

The General Body shall transact the following business:

- (a) Consideration of the Annual Report.
- (b) Consideration of the Balance Sheet of the audited accounts for the outgoing year.

* As amended at the Annual General Body meeting on 5.6.2009

- (c) Appointment of the Auditors for the ensuing year and fixing their remuneration.
- (d) Any other item on the Agenda.
- (e) The President may convene a special meeting of the General Body whenever he/she thinks fit.
- (f) In the absence of the President the Vice-President of the Council will preside over the meeting and in the absence of both the members of the General Body shall choose one of the members present to preside over the meeting.

7(ii) Quorum and Notice of Meeting and Periodicity of Meetings

The Annual General Body shall be called by the President of the Academy once every year after giving atleast 21 days notice of the date, time, place and the general nature of business to be discussed at such meetings. One-third of the total members of the General Body shall form a quorum at every meeting of the General Body. If the meeting is adjourned for want of quorum, it may be reconvened after sometime. No quorum will be required at such reconvened meeting.

- (a) All disputed questions at meetings of the General Body shall be determined by majority vote including that in matters having financial implication.
- (b) Each member of the General Body shall have one vote.
- (c) In the event of any equality of votes, the President will have a casting vote.
- (d) A notice will be deemed to be duly served upon any member of the General Body if it is given to him by post in envelope addressed to him at his address shown in the roll of members.
- (e) Any notice so served by post shall be deemed to have been served on the day on which, in the ordinary course, it would have been delivered to the addressee and proof that envelope containing such notice was properly addressed and duly posted will be sufficient proof of such service.
- (f) The President may, in writing, delegate such of his/her powers as he/she may consider necessary to the Vice-President and/or Secretary.

8 Management / Governing Body / Executive Committee

8(i) Managing/Governing Body/Executive Committee Defined

Following shall be the authorities of the Society:

- (a) General Body
- (b) Council (Executive Council)
- (c) Any other authority as may be prescribed by the Council

8(ii) Composition

The affairs of the Society shall be managed, administered, directed and controlled in accordance with the Rules and Regulations of the Society by the Council. It shall consist of not more than 23 members.*

The Council shall consist of the following:

- | | | |
|----|--|----|
| 1. | President | 1 |
| 2. | Vice-Presidents | 2 |
| 3. | Secretaries | 2 |
| 4. | Treasurer | 1 |
| 5. | Foreign Secretary | 1 |
| 6. | Editors | 2 |
| 7. | Members (representing different regions and disciplines) | 12 |
| 8. | Immediate past President | 1 |
| 9. | Nominee of DARE/ICAR | 1 |

8(iii) Minimum and Maximum Strength including Office Bearers

The minimum and maximum strength of the Council shall be 23.

8(iv) Election and its Mode

Members of the Council shall be elected by the Fellows through postal ballot.

8(v) Terms of the Office of the Governing Body*

The Office Bearers and Members of the Executive Council shall have one term of 3 years; they will be eligible for election again only after expiry of three years. However, Office Bearers will be eligible for election to the

* Amended at the Annual General Body meeting on 5.6.99; Membership increased from 21 to 23.

* As amended at the Annual General Body meeting on 5.6.99

office of the President or Vice-Presidents as the case may be even without the application of the rule of lapse of three years. Similarly other members of the Executive Council will be eligible for election to the positions of Office Bearers, Vice-Presidents and President. Fellows will continue to be eligible for election in addition to the above categories.

To ensure continuity, each year approximately one-third of the Office-Bearers and Members shall be elected. The groupings for determining one-third annual election will be as under:

Group I President and two Vice Presidents

Group II Two Secretaries and Treasurer

Group III Two Editors and Foreign Secretary

Group IV Elected members

8(vi) Powers and Duties of the Office Bearers

Powers and duties of the Office Bearers shall be as follows:

- (a) The Council shall meet atleast once in six months. The meeting shall be convened by the President on his/her own accord or on the requisition of five members specifying the subject matter to be considered. On the receipt of such requisition, the President shall call a meeting to be convened within two months of the requisition at such place and time as he may fix to consider only the subject so specified. Every notice calling a meeting of the Council shall state the date, time and place at which such meeting will be held and shall be served upon every member of the Council not less than 7 days before the date appointed for the meeting.
- (b) The President of the Council shall preside over such meetings of the Council. In the absence of the President, the Vice-President and in his/her absence, the senior most member of the Council shall preside over the meeting.
- (c) One-third of the members of the Council shall constitute the quorum provided that if meeting is adjourned for want of quorum the subsequent meetings called on the basis of same agenda will not require to have the prescribed quorum.
- (d) The President of the Council shall have powers to invite any other persons to attend meeting of the Council. But such other persons shall not be entitled to vote at the meetings.
- (e) All disputed questions at meetings of the Council shall be determined by vote - each member having one vote. In the case of equality of votes, the President shall have a casting vote.

- (f) Any business which may be necessary for the Council to perform may be carried out by circulation among all the members of the Council and approval by majority of members signing shall be effective and binding as if such a resolution had been passed at the meeting of the Council provided that atleast the number of members constituting quorum record their views on the Resolution.

The Vice-President shall function in the place of President in his absence.

The Secretary shall be the Chief Executive Officer of the Society. He shall, in particular:

- (a) Prepare and maintain a correct and up to date register of the members of the Academy.
- (b) Conduct correspondence of the Academy.
- (c) Maintain records.
- (d) Call meetings in accordance with the bye-laws of the Academy.
- (e) Keep minutes of all meetings.
- (f) Exercise, in accordance with the wishes of the Executive Committee general supervision over the affairs of the Academy.

The Treasurer shall be responsible for the collections of all dues and shall keep true and accurate accounts of all receipts and expenditure and all assets and liabilities. The Treasurer shall deposit all moneys received in account maintained at a scheduled bank.

The Editor shall be responsible for bringing out publications of the Academy.

8(vii) Powers/Duties/Functions of the Managing/Governing Body

It shall be the function of the Council generally to carry out the objects of the Society as set forth in the Memorandum of Association. The Council shall have the Management of all the affairs and funds of the Council and shall have authority to exercise all the powers of the Society, subject to the provisions of the Memorandum and in particular:

- (a) To prepare and execute detailed plans and programmes for the establishment of the Society and to carry on its administration and management after such establishment.
- (b) To enter into arrangements with the Government of India, State Government and other public or private organisations or

individuals in India for recurring and accepting endowments, grants in aid, donations or gifts if any, shall not be inconsistent or in conflict with the nature or objects of the Society or with the provisions of these rules.

- (c) To prepare the budget estimates and to sanction the expenditure thereof.
- (d) To execute contracts including the investment of the funds of the Society and the sale or alteration of such investment.
- (e) To prescribe the conduct of courses of study, training and research in Agricultural Sciences and allied subjects.
- (f) To take over and acquire by purchase, gifts or otherwise from Government and other public bodies or private individuals willing to transfer movable and immovable properties, endowments or other funds together with any attendant obligations and engagements not inconsistent with the objects stated in the Memorandum of Association and the provisions of these Rules and Regulations.
- (g) To institute and award fellowships, scholarships, prizes and medals.
- (h) To provide for and supervise the discipline and well being of the participants in the various programmes of the Institutes.
- (i) To create technical, administrative, ministerial and other posts under the Academy to make appointment thereto and to prescribe for them terms and conditions of appointment, emoluments, allowances, rules and disciplines and the conditions of the service of the employee of the Institute including matters relating to scale of pay and allowances would be as per the initial project report.
- (j) To co-operate with any other organisation or enter into arrangements for and on behalf of the Society for the fulfillments of the objects of the Society.
- (k) To constitute Regional Society and appoint financial and other Committees, Sub-Committees, for carrying out the objects of the Society and to delegate any of the power to them. Persons who are not members of the Society may be appointed to such Regional Society, Committee or Sub-Committee.
- (l) To delegate to such extent as it may deem necessary any of its powers to any person, office or Committee of the Society.
- (m) To perform such other functions and to carry out such duties as may from time to time be assigned to it.

- (n) To retain or employ professional or technical advisers, consultants or workers to further the objects of the Society and to pay therefor such honorarium, fees or remuneration as may be thought expedient and to arrange wherever necessary for their training in India and abroad.
- (o) To offer prizes and awards and to grant Scholarships and stipends in furtherance of the objects of the Society.
- (p) To invest the money of the Society not immediately required in any securities authorised under the Indian Income Tax Act 1961.
- (q) To impose and recover affiliation and other fees and charges for services rendered.
- (r) To borrow funds or accept any grants, gifts, donations and subscriptions whether cash or securities of any property either movable or immovable in furtherance of the objects of the Society.
- (s) To encourage and improve the education of persons who are engaged or are likely to be engaged in the training research or technical assistance activities in which the Society is interested by grant of loans, scholarships or other monetary assistance.
- (t) To sell, mortgage, lease, exchange gift and otherwise transfer or dispose of all or any property, movable or immovable necessary or convenient for the furtherance of the objects of the Society.
- (u) To construct, repair, maintain, alter, improve, or develop any buildings or works necessary or convenient for the purpose of the Society and equip the same with light, water drainage, furniture fittings and all other necessities.
- (v) To undertake and accept management of any endowment or trust fund or donation.
- (w) To accept grants of money and other assistance from the Government of India and other assistance from the Government of India and other sources or enter into agreement with them with a view to promoting the objectives of the Society.
- (x) To establish a provident fund for the benefit of the employees of the Society.
- (y) To pay all expenses preliminary or incidental to the formation and registration of the Society and for its management and administration.
- (z) To provide for the welfare of employees, ex-employees and their dependents.

8(viii) Filling up of casual vacancies and transitory provision for synchronization of one third retirement ☆

President/Executive Council shall be authorized to extend the term of one incumbent in each group for one more year or fill up a casual vacancy (if it arises) by nominating a member to the Executive Council to fill up the vacancy for such period as necessary to effectively implement the rule regarding one-third retirement.

9 Sub-Committee, if any, Formation II (Composition III) Duties and Functions

Any Sub-committee will be formed and constituted by the Council.

10 Source of Income and Utilisation of Funds

10(i) The funds of the Society shall consist of the following:

- (c) Grants made by or through Government of India or any State Government.
- (c) Donations and contributions from other sources.
- (c) Income and receipt of the Society from other sources.

10(ii) The bankers of the Society shall be any of the nationalised banks to be selected by the President.

10(iii) Before the beginning of the financial year, which shall be counted from the 1st April and ending on the 31st March of the next following year, the Council of the Society shall prepare a budget for the year.

10(iv) The Society shall maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in such form as may be prescribed by the Council.

10(v) The Accounts of the Society shall be audited annually by qualified auditors appointed for the purpose by the Society and any expenditure incurred in connection with the audit of accounts of the Society shall be payable by the Society. The Auditors shall have the rights to demand production of books, accounts, connected vouchers and other documents and prepare and to inspect any of the offices of the Society. The nature of the audit to be applied and detailed arrangements to be made in regard to the form of accounts and their maintenance and presentation of the accounts shall be prescribed by laws.

* As amended at the Annual General Body meeting on 5.6.99

11 Financial Year

Financial year of the Society shall be from April 1 to March 31 of subsequent year.

12 Funds and Audit of Accounts

The Society shall have its own funds, all receipts of the Institute through fees, donations, gifts, subscription, grants, income from investments, realised profits and all other lawful means shall be carried to the Funds and payment made from it.

All expenditure from the fund shall be incurred solely for the promotion of the aims and objects of the Society.

13 Operation of Bank Accounts

An account in the name of the National Academy of Agricultural Sciences shall be maintained at a scheduled bank. All receipts shall be paid into the account of the Society and shall be withdrawn only by a cheque signed by any two of the four office bearers i. e. the President, the Secretary, Treasurer and the Vice-President.

All the accounts of the Society shall be audited by a Chartered Accountant appointed by the Council every year. The audited accounts shall be presented at the Annual General Body Meetings.

14 Bye-Laws of the Society

- 14(i) The Society shall have powers to frame, amend or repeal any bye-laws for the furtherance of its objects and in particular to provide for the following matter:
- (a) Matters relating to appointment, removal and resignation of the office holders of the Council other than the President of the Council.
 - (b) The preparation and submission of budget estimates, the sanction of expenditure, making disposal or alterations of investments, specified in clause 7 and accounts and audit.
 - (c) Conduct of business of committees and sub-committees as may be constituted from time to time, determining the powers, functions of such committees, their constitution and terms of office of the members.
 - (d) The procedure for terms and tenure of appointments, emoluments, allowances, rules of discipline and other conditions of service of the officers and staff of the Society and

(e) Such other matters as may be necessary for the administration of the affairs of the Society.

14(ii) Council shall have powers to enter into arrangements with Government of India, State Governments and other public or private organisations or individuals for securing and accepting endowment, grants-in-aids, donations or gifts to the Society.

14(iii) Council shall have the powers to take over and acquire by purchase, gift or otherwise from Government and other public or private individuals or organisation willing to transfer the same, libraries, laboratories, demonstration equipment, immovable properties, endowments of funds, together with any attendant obligations and engagements not inconsistent with the objects of the Society.

15 Legal Proceedings

The Society may sue or be sued in the name of the President or Secretary as per Section 6 of SR Act 1860. All contracts shall be executed on behalf of the Society by an Officer of the Society authorised by the Council.

16 Alteration of Extension of the Purpose / Rules and Regulations of the Society

16(i) The Society may alter or extend the purposes for which it is established in accordance with the procedure u/s 12/12A of the Societies Registration Act, 1860.

16(ii) The Society shall have the powers to make and from time to time repeal, alter, amend or vary its rules and regulations for the administration and management of the affairs of the Society and for the furtherance of the objects as per procedures under section 12/12A of the Societies Registration Act 1860.

17 Governing Body Election

Governing Council of the Society will be elected by General Body in its Annual General Meeting from amongst Members enjoying voting rights.

18 Dissolution of the Institute

18(i) The Institute shall be dissolved in accordance with the provisions contained in the Societies Registration Act, 1860, under Sections 13, 14 of the Act as applicable to Union Territory of Delhi.

18(ii) If on the winding up or dissolution of the Institute, there shall remain after the satisfaction of its debit liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the Institute or any of them.

18(iii) The Institute shall file with the Registrar of Societies annually list of office-bearers as per Section 4 of the Societies Registration Act, 1860.

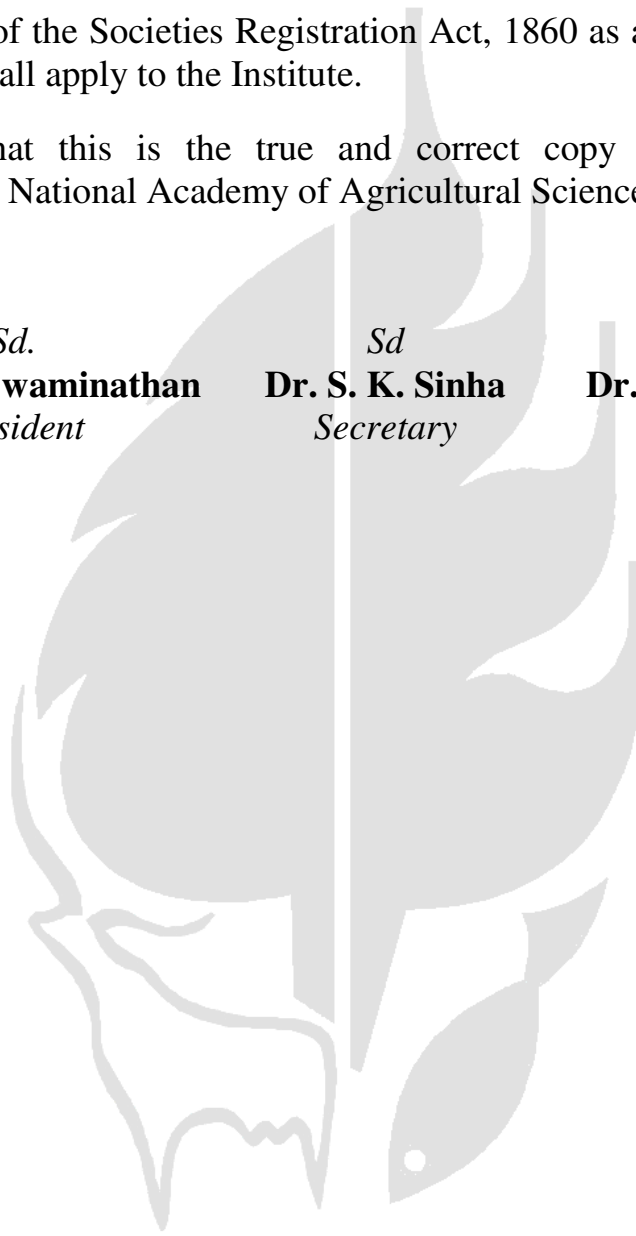
18(iv) Provisions of the Societies Registration Act, 1860 as applicable to Union Territory shall apply to the Institute.

Certified that this is the true and correct copy of the Rules and Regulations of the National Academy of Agricultural Sciences.

Sd.
Dr. M. S. Swaminathan
President

Sd
Dr. S. K. Sinha
Secretary

Sd.
Dr. Prem Narain
Treasurer



CERTIFICATE OF REGISTRATION

SOCIETIES REGISTRATION ACT XXI OF 1860

No. S-21054. of 1990

I hereby certify that ^a NATIONAL ACADEMY OF
AGRICULTURAL SCIENCES

has been registered under the SOCIETIES REGISTRATION
ACT OF 1860.

GIVEN UNDER MY HAND AT DELHI on this 5th day of
JUNE, one thousand nine hundred
and ninety.

Registration fee of
Rs. 50/- received.



REGISTRAR OF SOCIETIES
DELHI

(Handwritten signature)
REGISTRAR OF SOCIETIES
DELHI ADMINISTRATION
DELHI.

